



**Timberline Fire Protection District – Regular Meeting**  
 August 23, 2023 @ 7:00PM  
 Station 8: 4611 Smith Hill Road, Black Hawk CO 80422

Open House: 5:00PM to 7:00PM

Called to Order: 7:04PM

Title	Roll Call	Present
President	Rick Wenzel	X
Vice President	John Bushey	X
Treasurer	Vacant	
Member at Large	Mary Kate McKenna	X – Phone In
Member at Large	John Carder	X
	Others present	
Fire Chief	Paul Ondr	X
Administrative Chief	Jennifer Hinderman	X

**Changes to Agenda/Conflicts of Interest:** Introduction of Drew Steffe, Mitigation Coordinator

**Correspondence:** None

**Approve minutes:**

July 26, 2023: Workshop

Director McKenna moved to approve the Workshop minutes for July 26, 2023. Director Carder: 2nd  
**Motion Passed**

July 26, 2023: Regular Meeting

Director Carder moved to approve the Regular Board minutes for July 26, 2023. Director Bushey: 2nd  
**Motion Passed**

**Public Comment:** None

**Treasurers Report**

July 2023: Unaudited Financials

**New Business:**

Board Vacancy: Appointment

Director McKenna nominated Kristin Turner to be appointed to the Board. Director Carder: 2nd  
**Motion Passed.** Director Wenzel administered the oath of office to Director Turner.

Station 8: Backcountry Broadband Contract: Discussion of details within the contract: costs for electricity, enclosed storage cabinet, a 30-day contract cancellation option, and disposal of items if left in the station after the contract ends. Items to be added to the contract.

Director Carder moved to approve the Backcountry Broadband contract, with amendments.  
 Director Bushey: 2<sup>nd</sup>. **Motion Passed**

## Old Business:

### Progress Reports:

Station 9, Virginia Canyon Road: Certificate of Occupancy has been issued. Well, septic, and bathroom have not been completed. Chief's Ondr and Hinderman will meet with DOLA regarding our grant tomorrow to review options, including an ADA-compliant stand-alone bathroom option. Well should not be installed due to the water issues in the area. Concrete: The 8-foot pad was not properly compacted and is cracked and moving.

Chief Ondr and Director Wenzel have negotiated with the concrete/excavator to remove the existing pad, prepare properly, and re-pour; the initial bid came in at \$7,500. The contractor will cover concrete removal and re-pour. The District will pay for the excavation, fill, and compaction. Chief Ondr asked the board to allow him and Director Wenzel to continue negotiating. The board asked for the bid to be submitted to them through Big Johnson Construction since they are our general contractor.

Director Carder moved to allow Chief Ondr and Director Wenzel to negotiate up to \$7,500 to correct issues with the concrete slab. Director McKenna: 2<sup>nd</sup>. **Motion Passed**

Station 3, Observatory: Historical Grant update for roof replacement. Applied Spring 2023, denied. Chief Ondr and Hinderman met with the grant administrators for details and suggestions to succeed with our next submission. Grant administrators requested clearer information for the roof installation, including actual roof bids and plan design details. Chief would like to spend \$6,500 of the original proposed costs for the project so that we can hire the current consultant to prepare the documents to meet the requests of the grant administrators.

Director Bushey moved to allow Chief Ondr to spend up to \$6500 to design the Observatory roof. Director Carder: 2<sup>nd</sup>. **Motion Passed**

Apparatus Update: All new engines will be in service tomorrow. New brush trucks are in service but will still need minor items completed. The Tender at the factory is being rebuilt, and the expected completion date is late October.

### Additional item:

Software platforms: Vector Solutions/Emergency Reporting/ESO discussion. Set-up costs (one time) are \$5,360.76 to begin in September. The full transition to the ESO Suite will occur January 1, 2024.

Discussions of pro's and con's of moving software over to the new platform. Chief plans on using the R&R budget this year to cover the costs of the setup costs. R&R budget currently underspent since the Timberline Volunteer Firefighter Foundation has picked up many of those costs. Chief would like to sign the contract, board agreed since it's a budgeted, operational contract.

Chief's Annual Review Planning: Chief will produce his self-reflection review after the board provides him the 360 survey results. Chief will prepare and present his documents to the board before Sept 8<sup>th</sup>. The board will then create their individual reviews, Director McKenna will compile reviews to be discussed at the September 19<sup>th</sup> meeting.

Central City URA Board Appointment Request: It is recommended by Central City to have their Business Improvement District obtain the seat on the board. We were billed \$82 from our attorney regarding the URA. Timberline will not participate.

**Chiefs Report:** [Informational/Monthly Report, attached.](#)

**Additional items:** Rollinsville cisterns: County Planning Commission is working on a plan for Rollinsville, Chief has requested to be included in the meetings to discuss the water issues. Chief will be meeting with the County Manager soon. The district should incur some financial burden to repair/replace the cistern.

**Public Comment:** Director McKenna asked about the county moving to JeffCom. Mindy (Mountain Ear) attended the county meeting and discussed her article. It was relayed that dispatch is only looking to plan for their secondary backup systems.

**Adjourn:** 9:13PM

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Respectfully submitted by: Jennifer Hinderman, September 19, 2023 @ Timberline Station 3