



**Timberline Fire Protection District – Regular Meeting**  
July 16, 2019 @ 7:00PM - Station #7, 660 Highway 46, Black Hawk CO 80422

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**MEETING CALLED TO ORDER: 7:00PM**

TITLE	ROLL CALL	PRESENT
PRESIDENT	CHIP SMITH	X
VICE PRESIDENT	CAROL TUCKER	X
TREASURER	MICHAEL CARLSON	X
MEMBER AT LARGE	DOUG LUPO	X
MEMBER AT LARGE	RICK WENZEL	X
	<b>OTHERS PRESENT</b>	
CHIEF	PAUL ONDR	X
SECRETARY TO THE BOARD	JENNIFER HINDERMAN	X

**PRESENTATION:**

JASON ADAMS: THE ADAMS GROUP, LLC 2018 AUDIT PRESENTATION

CLEAN AUDIT, NO ISSUES.

JASON NOTED THAT THE CASH RESERVE BALANCE IS OVER ONE YEAR OF EXPENSES AND IN A GOOD POSITION.

CHIP MOVED APPROVE AUDIT REPORT. CAROL: 2<sup>ND</sup>.

RICK: YES, DOUG: YES, CAROL: YES, MICHAEL: YES, CHIP: YES – **MOTION PASSED**

ROOSEVELT RIDGE: CISTERN DISCUSSION

TED BERTELE AND LEE MAYBERRY PRESENTED THEIR PLAN FOR CISTERN INSTALLATION. SEE ATTACHED DOCUMENTATION/POWERPOINT PRESENTATION. TIMBERLINE WILL MOVE FORWARD WITH ASKING FOR LEGAL ADVICE WHEN A PERMIT IS SUBMITTED.

BREAK: 8:36, RESUME AT 8:45PM

**APPROVE MINUTES:**

JUNE 18, 2019 – REGULAR MEETING

DOUG MOVED APPROVE THE MINUTES FOR JUNE 18, 2019. MICHAEL: 2<sup>ND</sup>.

RICK: YES, DOUG: YES, MICHAEL: YES, CAROL: YES, CHIP: YES – **MOTION PASSED**

**PUBLIC COMMENT: NONE**

**TREASURERS REPORT**

JUNE 2019: UNAUDITED FINANCIALS, PAUL REVIEWED THE FINANCIALS AND DISCUSSED ALL ITEMS THAT VARY FROM THE ADOPTED BUDGET.

**NEW BUSINESS:**

BYLAWS UPDATE:

CHIP MOVED TO ADOPT THE TIMBERLINE BY LAWS JULY 16, 2019. CAROL: 2<sup>ND</sup>.

DOUG MOVED APPROVE THE MINUTES FOR JUNE 18, 2019. MICHAEL: 2<sup>ND</sup>.

RICK ASKED ABOUT THE SECRETARY POSITION, JENNIFER HINDERMAN IS CURRENTLY THE SECRETARY.

**ADD: SECTION D. : IF THE BOARD CHOOSES TO APPOINT A RECORDING SECRETARY, THE REMAINING MEMBERS NOT ELECTED TO AN OFFICER POSITION WILL SERVE AS MEMBER AT LARGE.**

**SECTION 8G: STRIKE THE FIRST SENTENCE UP TO THE SEMI-COLON.**

**SECTION 8F: ADD LANGUAGE REGARDING FAILURE TO MEET QUALIFICATIONS. ADD LANGUAGE DIRECTLY FROM THE BOARD MEMBER MANUAL.**

**TABLED UNTIL AUGUST MEETING, BOARD WILL PROVIDE ADDITIONAL CHANGES TO JENNIFER.**

PROTOCOL FOR EMAIL DISCUSSION BETWEEN BOARD MEMBERS: REMINDER TO BE CAREFUL NOT TO REPLY TO ALL.

**OLD BUSINESS:**

CHIEF EVALUATION: UPDATE FROM DIRECTOR TUCKER – SEE ATTACHED. RICK DISCUSSED ENSURING THAT THE BOARD DOES NOT MICRO-MANAGE. CAROL DISCUSSED WHY SHE IS REQUESTING NUMERICAL VALUES FOR THE REVIEW. RICK, CAROL AND PAUL WILL MEET TO DISCUSS THE EVALUATION PLAN.

FIREFIGHTERS/BOD: POLICY CONSIDERATIONS – PAUL OFFERED TO THE BOARD TO WRITE A POLICY THAT IF A PARTY IS ELECTED TO THE BOARD, THE INDIVIDUAL WILL RESIGN AS A FIREFIGHTER. CURRENTLY WE HAVE A FIREFIGHTERS ON THE BOARD, CURRENT WOULD BE GRANDFATHERED. NO FINAL DECISION WAS MADE AT THIS TIME.

IMPACT STUDY UPDATE: CONTRACT SIGNED. PAUL WILL BE MEETING WITH THE ORGANIZATION PROVIDING THE STUDY IN THE NEXT TWO WEEKS.

**CHIEFS REPORT:**

**INFORMATIONAL/MONTHLY REPORT - SEE ATTACHED**

**ADDITIONAL ITEM:**

COORDINATED COUNTY ELECTIONS: JEN WILL FILE WITH BOTH COUNTIES THAT WILL WE NOT BE COORDINATING FOR AN ELECTION IN NOVEMBER.

**PUBLIC COMMENT: NONE**

**END REGULAR SESSION: 9:50PM**

**NEXT REG MEETING: AUGUST 20, 2019 @ 7PM – STATION 7, 660 HIGHWAY 46, BLACK HAWK CO 80422**

**RESPECTFULLY SUBMITTED BY: JENNIFER HINDERMAN, JULY 16, 2019**